

Nevada Division of Public & Behavioral Health (DPBH)
Child Care Licensing Advisory Council
DRAFT Meeting Minutes
Date: January 12, 2016
Time: 1:30 PM

Nevada Governor's Office of Economic Development
808 W. Nye Lane
Carson City, NV 89703

Division of Public & Behavioral Health
4220 S. Maryland Pkwy Bldg. D Suite 810
Las Vegas, NV 89119

Also available via teleconference
CALL IN NUMBER: 1-888-398-2342
ACCESS CODE: 1530727

Committee Members Present

Carrie Paldi, Co-Chair, Creative Kids Learning Center (Las Vegas)
David Walton, Challenger School (Las Vegas)
Diane Nicolet, Co-Chair, E.L. Cord Child Care Center, TMCC (Carson City)
Andrea Davis, Kids Kottage (Carson City)
Andrea Doran, WNC Child Development Center (Carson City)
Shelly Martinez, Roots and Wings (Carson City)
Rachel Perez, Kids Quest (phone)
Sue Joyner, Dayton Valley Learning Center (phone)

Committee Members Not Present

Tiffany Alston, Sunrise Children's Foundation
Laurie Ciardullo, Roots and Wings
Mary Rocha, Peas and Carrots Home Child Care

Child Care Licensing Staff Present

Latisha Brown, Program Manager (Las Vegas)
Edith Farmer, Supervisor (Las Vegas)
Anna Lisa Acosta, Supervisor (Carson City)
Tammy Hutchinson, Child Care Licensing (Carson City)
Lisa Roberts, Surveyor (Carson City)
Tiffany Kaplan (Carson City)

Las Vegas Attendees:

Xantippe Gann, City of Henderson
Donna Miller, ABC Etc./City of Henderson
Marylou Cender, Christ Kids Child Center
Dale Furukawa, Acelero Learning
Michael Thompson, Kids R Kids
Denise Tanata Ashby, Children's Advocacy Alliance
Bonnie Garcia, Garcia Day Care

Carson City Attendees:

Sherry Waugh, UNR CFRC
Shelly Nye, Nevada Registry
Joetta Forsty, Nevada Registry

Teleconference Attendees:

Ron Barakat, Office of Early Learning and Development
Tiffany Olivas, Office of Early Learning and Development
Maureen Avery, Creative Kids
Shirley Pope, Creative Kids
Elise Henriques, Washoe County Child Care Licensing
Jamie Taylor, Washoe County Child Care Licensing
Karen Micklish, Washoe County Child Care Licensing

1. Opening Remarks, Introductions, and Roll Call *Carrie Paldi Chair*

Carrie Paldi began the meeting as Diane was not present at the beginning of the meeting. Meeting called to order at 1:35pm.

No opening remarks. Public introductions. Roll Call for council members, eight members present, quorum established.

2. Approval of meeting minutes from December 8, 2015 meeting *Carrie Paldi Chair*

Motion: Carrie asks for a motion. Rachel Perez puts forth a motion to approve the minutes as written. Andrea Davis seconds motion.

All in favor no opposed.

Workgroup minutes discussed. Carrie Paldi asked if workgroup minutes can be approved via email and if not, can the last minutes be posted in draft form as there will no longer be workgroup meetings. Latisha Brown stated she would find out and return the information to the group.

3. Update from Child Care Licensing. – *Latisha Brown, Program Manager*

- a. Capacity Report
 - Current Capacity of children
 - 35,746 Children
 - 471 facilities total under State jurisdiction
- b. Child Care Licensing working on statewide report
- c. Online system is up and running. This system allows for all renewals, applications, Plan of Corrections submissions, etc.
- d. Plan of Corrections for inspections will also be available online soon for public to view
- e. Website has been updated and we continue to update with current information
- f. Email sent regarding focus areas for regulation review
- g. Focus areas for review include AB152. There will be resources available for providers. Diane Nicolet asked about resources available for providers regarding AB 152. Denise Tanata Ashby will be proving something to the state for review. There is a grant working with Children's Cabinet to provide training courses. Child Care Licensing Surveyors will receive training on

Child Care Advisory Council
Meeting Minutes January 12, 2016

current information as well. Anything Child Care finds related to AB 152 will be passed on to the providers. Diane Nicolet recommended the newsletter as an avenue to relay information. Latisha Brown agreed and stated the list-serve will also be used to relay information and resources. Latisha Brown also stated that current regulations address a lot of what is in AB 152.

- h. Focus areas for review include Background fees. Latisha Brown stated the implementation of background fees for Child Abuse and Neglect screening would be in place soon and the amount being looked at right now is 11.50 and this would be paid to Child Care Licensing separate from existing fees. Sue Joyner asked when this would take effect. Latisha Brown answered there is not timeframe now, but Child Care Licensing will provide plenty of notice. Carrie Paldi asked how the amount was determined. Latisha Brown answered there are a lot of factors considered, such as costs, equipment, etc. Diane Nicolet stated no one likes an increase, but it is important to be transparent and then people can see where the amount came from. Latisha Brown agreed and stated a lot of time and effort when into making sure the amount was reasonable. Denise Tanata Ashby asked if this was related to the bill regarding annual background checks and Latisha Brown stated it was not.
- i. Focus areas for review, group size and ratios. Latisha Brown stated this is something that will need to be revised. Carrie Paldi noted this was discussed in the workgroup 4 recommendations. Diane Nicolet stated there needs to be a clear definition for group size.

4. Appointment of any open Committee positions- *Diane Nicolet, Chair*

Diane Nicolet will contact Mary Rocha to see if she will continue to be a part of the CCAC.

Carrie Paldi will contact Tiffany Alston to see if she will continue to be a part of the CCAC. If she will continue she will need to decide on a two or three year term

Shelly Martinez agreed to a 3 year term, she will serve until 12.8.18

Andrea Doran agreed to a 2 year term, she will serve until 9.8.17

David Walton agreed to a 3 year term, he will serve until 12.8.18

Anna Lisa Acosta stated she would update the member list and send to the CCAC members. The updated list will also be posted on the website.

5. Discussion regarding the review of NAC 432A.180-NAC 432A.416- *Diane Nicolet, Chair*

Motion Carrie Paldi made a motion to spend next 30-35 minutes discussion regulation review and then move to other business in the interest of time. Shelly Martinez seconds the motion.

All in favor. No opposed.

Latisha Brown stated meetings will no longer take place monthly until June 2016 due to the state not being able to support meeting monthly. Child Care Licensing provided a breakdown of five focus areas to be reviewed during quarterly meetings. Carrie Paldi asked why Child Care Licensing was not able to accommodate monthly meetings. Latisha Brown stated that different factors contribute to this decision and Child Care Licensing could not accommodate this decision. Diane Nicolet asked when the next meeting was. Latisha Brown stated the next meeting was April 12 and would align with legislative process for new regulations. . Carrie Paldi suggested the quarterly meetings be altered to go along with the next meeting. David Walton confirmed the public input will still occur, just within public workgroups and quarterly meetings, instead of CCAC workgroups. Latisha Brown agreed that process will allow more public involvement.

6. Discussion of composition, focus areas and discussion of workgroup updates.- Diane Nicolet, Chair

Latisha Brown indicated that she has provided five focus areas for review. Diane Nicolet asked what the expectations for the CCAC to provide are. Latisha Brown specified to provide feedback on the five focus areas previously distributed. Andrea Doran stated previously each workgroup had designated regulations, but at this point because of time constraints and having the five focus areas as impending issues, the CCAC is refocusing as a collective.

Diane Nicolet shared they should be reaching out to colleagues and industry for feedback. David Walton agreed. Andrea Doran stated this process seems like it will focus/streamline items to make recommendations and perhaps allow CCAC to move forward with more purpose.

Public Comment-Maureen Avery asked Latisha Brown if the ten year regulation review must be completed and if there will be a continuation of the review of the rest of the regulation after concentrating on the focus areas. Latisha Brown answered after review of the focus areas there can be a discussion on the other regulations.

Michael Thompson stated the workgroup process allowed for public comment, and asked can this process still include public comment. Latisha Brown answered yes as there can be input during public workgroups. Michael Thompson also asked, if the regulations in the focus areas are federally mandated, what is the point of the review process. Latisha Brown answered the process will identify how they will be integrated/enforced.

Diane Nicolet stated the CCAC will not do the work justice if there is not a meeting until April 12th. She suggested one meeting before April 12th with one topic, other than meeting approval. David Walton agreed and volunteered to take minutes and assist in coordinating. Latisha Brown thanked David Walton for that and stated we could hold a March 8th meeting as well as the April 12th meeting, as long as conference rooms are available.

Diane Nicolet asked if there was any data to support why the five focus areas are important. Latisha Brown stated this is related to a federal grant and provided the website which has more information, acf.hhs.gov

Andrea Doran asked how many topics to discuss during the March meeting, David Walton stated possibly three areas in March. Carrie Paldi suggested everyone should come prepared to discuss all focus areas in March.

Motion: Carrie Paldi puts forth a motion to hold March and April meetings with the focus on the meetings be the five focus regulation areas. David Walton seconds motion.

All in favor. No opposed.

7. Co-Chair Election, Diane Nicolet, Chair

Diane Nicolet stated hopefully someone wants to step up and take over co-chair positions. She indicated it is time for a change. If there is no one that wants to take over the chair position, she will continue as chair. Carrie Paldi stated she did not mind chairing but she would stand down if someone wants to do it.

Andrea Doran stated she cannot commit at this time.

Sue Joyner stated she passed.

No one spoke up as wanting to take the chair position in the North or South.

Carrie Paldi suggested that if no one wants the position now, the co-chairs election is revisited in one year.

Motion: David Walton puts forth a motion to extend the Chair positions for Diane Nicolet and Carrie Paldi for one year to be revisited January 2017. Sue Joyner seconds motion.

All in favor. No opposed.

8. Discussion of June 2016 Child Care Advisory Council meeting date. *Diane Nicolet, Chair*

Future Child Care Advisory Council meeting dates, all second Tuesdays 1:30-3:30

March 8

April 12

July 12

Oct 11

These are all tentative, dependent on room/conference availability.

Motion: Andrea Doran puts forth a motion to approve future meeting dates. Carrie Paldi seconds motion.

All in favor. No opposed.

9. Update from Council Members

Carrie Paldi stated Creative Kids will be doing a dance recital.

Diane Nicolet suggested Child Care Licensing do a session at the upcoming conference as it is well attended. Carrie Paldi suggested a regulation session for the public to provide input. Latisha Brown stated Child Care Licensing would look into that.

10. Future agenda items- *Diane Nicolet, Chair*

March agenda:

1. Opening remarks, Introductions, and Roll Call
2. Approval of meeting minutes from Jan 12, 2016 meeting
3. Discussion of Regulation Review focus areas and recommendations
4. Future agenda items
5. Public Comments
6. Adjournment

April Agenda:

7. Opening remarks, Introductions, and Roll Call
8. Approval of meeting minutes from March 8, 2016 meeting
9. Update from Child Care Licensing.
10. Discussion of Regulation Review focus areas and recommendations
11. Appointment of any open Committee positions and term limits
12. Update from Council Members

- 13. Future agenda items
- 14. Public Comments
- 15. Adjournment

11. Public Comments

Carrie Paldi asked to take into account workgroup four's recommendations when looking at the focus area.

Shelly Nye extended a general offer to utilize the Nevada Registry to send out any information. Carrie Paldi suggested sending focus areas to the Nevada Registry for public posting. Latisha Brown stated she will send something for the public view.

Carrie Paldi thanked the public for attending the meeting. Carrie Paldi asked workgroup chairs to reach out to the members and ask for participation.

12. Adjournment- *Diane Nicolet, Chair*

Motion: Carrie Paldi puts forth a motion to adjourn the meeting. Rachel Perez seconds the motion.

All in favor. No opposed

Meeting adjourned at 3:45p.m.